

## **Call for Applications Fill Up Vacancies for Postdoctoral Fellow of the Faculty of Science and Technology, Sophia University**

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Sophia University is inviting applications for the position of postdoctoral fellow for academic year 2026. Interested individuals are invited to apply for an application by following the procedures outlined below. A few new postdoctoral fellows will be recruited.

### **1. Job description**

The postdoctoral fellow will conduct original research based on the knowledge and experience gained while working as a research assistant. Under the supervision of their immediate supervisor, the postdoctoral fellow will engage in the following tasks. The position entails 30 working hours per week.

- (1) Assist in course work and laboratory classes of the faculty(undergraduate) and the Graduate School of Science and Technology
- (2) Assist in advising and educating students of the Faculty and the Graduate School of Science and Technology
- (3) Manage general affairs related to course work and educational activities of the Faculty and the Graduate School of Science and Technology
- (4) Supervise examinations of the Faculty of Science and Technology (including the entrance examination)
- (5) Assist in research activities of the Faculty and the Graduate School of Science and Technology and Sophia Research Organization
- (6) Manage general affairs related to research activities of the Faculty and the Graduate School of Science and Technology and Sophia Research Organization

### **2. Responsibilities**

The postdoctoral fellow should abide by the spirit of the University's founding, exert every effort for the development of the University in cooperation with colleagues, strictly observe regulations, and fully devote them to the assigned duties. At the end of each academic year, the postdoctoral fellow should report research achievements to the president through his/her immediate supervisor.

### **3. Term**

The term is two years with one academic year as a unit. Continuation into the second year is subject to an annual review and will be determined based on the outcome of a performance evaluation

### **4. Starting date of employment**

April 1 or as soon as possible after April 1, 2026

### **5. Compensation and research funding**

Monthly salary: 260,000 yen (30 hours per week),  
year-end bonus, individual education and research expenses, conference travel expense subsidy.

## 6. Qualifications

Applicants must satisfy ONE of the following conditions:

- (1) Those who have completed the doctoral program (including those who expect to complete the program by March 2026).
- (2) Those who are enrolled in the doctoral course and have left without completing the doctoral course (including those who expect to leave by March 2026).

In addition, the applicant must satisfy all the following requirements:

- (1) Those who have no other principal occupation.
- (2) Those who have not the status of Japan Society for the Promotion of Science (JSPS) Postdoctoral Fellow at the date of acceptance.
- (3) Those who are expected to become excellent researchers in the field of relevant research in the future.

The applicant is required to select a supervisor according to their research subject and obtain the supervisor's approval before applying for the position.

Note that a postdoctoral fellow is required to apply for external funding, such as a Grant-in-Aid for Scientific Research. Please make sure that when applying for the position of postdoctoral fellow, the current state of research funding (e.g., plan to apply, or already applied) is described under research achievements in the application form.

## 7. Application Documents

- ① Application Form for PD 2026 ※ Specified Form
- ② Resume ※ Specified Form
- ③ Application and adoption status of research grants/fellowships ※ Specified Form

Forms may be obtained from your supervisor or requested by emailing [f-scitec@sophia.ac.jp](mailto:f-scitec@sophia.ac.jp).

## 8. Application deadline

**February 5, 2026, 11:59pm (JST)**

## 9. Place to Submit

Send the electronic data to [f-scitec@sophia.ac.jp](mailto:f-scitec@sophia.ac.jp)

The subject line of the email must be: "APPLICATION (PD for 2026)"

\*Accepted by **e-mail only**.

## 10. Screening method

The selection of candidates will be conducted through a document review by the screening committee within the Faculty of Science and Technology. After deliberations by the relevant committees, the final decision on the appointment will be made around late March 2026.

## 11. Others (Working "off" Sophia University)

If you wish to hold a concurrent position (TA/part-time lecturer at the University, part-time lecturer at another university, etc.) due to special circumstances, you must comply with the guidelines for concurrent positions set by the Institute and obtain the Institute's permission in advance. Classes due to teaching at another university are expected within two hours (one class) per week in each semester.

Work away from his/her main duties at Sophia University (such as working abroad or staying at another domestic institution) while employed as a postdoctoral fellow may be permitted depending on the time and duration of their stay. In such cases, please consult with us in advance.